

Members are requested to NOTE this report and CONSIDER the recommendations:

Post Meeting – Working Party Update

The Jubilee article is in the April edition of the Parish magazine.

Jubilee Coins

The Working Party would like to purchase the two colour coins. It has been confirmed that the Council cannot give the coins away by means of donation. = **£950.00**

Beacon

The Working Party has chosen the design with the crown and plaque = **£490.00**

The Council will need to purchase the 13kg propane gas cylinders, up to two cylinders can be connected and will burn for up to an hour = **cost to be identified**

Marquee

Councillor Hacker is looking to purchase a 6 x 12 at a cost of a maximum of around **£1800.00** (inc VAT)

Example: Wimba commercial grade 500gsm PVC Marquee 6x12m with ALL sides - 100% steel |Gazebo Canopy Party Tent for Outdoor Vendors, Wedding, Birthday, Camping Trips, Garden, Pub, Hiring.

The Marquee when not in use to be stored at the Jubilee Club House, space has been identified. The marquee to be erected on the Wednesday evening, at least 8 volunteers will be required, volunteers identified.

Inflatables and Games

Details of equipment, risk assessments, public liability insurance – sent by email only

Public Liability runs out in May 2022, a new certificate to be provided, once renewed.

The equipment will be set up by the company, two x generators will be provided. = **£750.00**

Full amount to be paid for in April

The Event

- Leaflets = **£100**
- Refreshments to provide teas coffee squash cakes maximum = **£100**
- Chairs and tables can be borrowed from the Parish Hall if needed, some available at JCH
- CJ Dance School will be doing a display on the field.
- The Football Club is willing to take part and will run one or two side shows eg beat the goalkeeper, and target shooting plus organise a small sided match eg (5v5) with our under 6,7 and 8.
- Awaiting response from parishioners following advert placed in magazine and on social media, to see if any other groups would like to be involved.

Insurance

The Parish Council's insurance is due for renewal on 1st June 2022, and will be considered at the May meeting, therefore the correct insurance cover will be in place. The beacon and marquee (if agreed to purchase) to be added to the Asset Register.

Finance

Total Budget available is £4,500 – Spend in bold above = **£4195.00**

Funding Already Approved by Council at the last meeting

The beacon at £490, the leaflet at £100, the coins at £960 = **£1550.00**

Recommendations

The Working Party recommends that the Council RESOLVE to purchase a marquee at a maximum of £1800 (inc VAT), the inflatables at £750.00, Refreshments up to a maximum of £100 and propane gas cylinders.

March Parish Meeting Draft Minutes at 250.21 state:**Platinum Jubilee Celebrations**

Members NOTED the report, it was agreed that Councillor Westwood join the Working Party. During this item, Standing Orders were SUSPENDED to allow WC Councillor Bucknell and Colin Tydeman (Parish Handyman) to speak on elements of the proposals, Standing Orders were REINSTATED. Main Celebration Points of report:

- A family friendly event to be held at JCH on Friday 3rd June. Further work will need to be done on the final format. The Church and Primary School have been contacted and some of the users of the Parish Hall.
- The idea of a village fete was discussed but agreed that this would realistically require help from outside of the Council. Members RESOLVED an amount of up to £150 (costs to be met from the Jubilee Celebration code) for the design and purchase of 1,000 flyers and an article to be placed in the Parish Magazine to let residents know about the event, to invite suggestions for the format and offers of help.
- Consideration was given to the three types of beacon, after discussions Members RESOLVED to purchase a portable gas fuelled beacon with accessories. There are two designs, the cost of both designs is £490 (ex VAT) costs to be met from the Jubilee Celebration code) and the cost for two gas cylinders is to be confirmed. Working Party was delegated to choose final beacon design. Councillor Gregory to discuss with a local company the provision and storage of the cylinders.
- The purchase or hire of a marquee was discussed. Members favoured the purchase of a marquee, although size, maintenance, storage and insurance, together with the logistics of erecting/dismantling need to be established. The purchase of a marquee falls under power S145(1b) of the LGA 1972 (the Council could therefore rent out the marquee for the provision of entertainment under the same power). The marquee would be useful for future events at the Jubilee Club House. Members AGREED further discussion was required. Councillor Curtis offered the use of his marquee – Working Party to investigate all queries raised and options further. Clerk to check insurance for events etc.

Members considered the purchase of Jubilee coins, two colour (polished nickel with purple enamel in a kraft paper envelope). Members AGREED to wait on ordering until the next meeting, to establish if additional coins can be given by way of donation, as the Council does not qualify for the Power of Competence to sell them. Members APPROVED to purchase a maximum of 750 coins to a maximum of £960 (costs met from the Jubilee Celebration code).